

# Overview & Scrutiny Committee



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Tuesday, 3 December 2019

A meeting of the **Overview & Scrutiny Committee** of North Norfolk District Council will be held in the **Council Chamber - Council Offices, Holt Road, Cromer, NR27 9EN** on **Wednesday, 11 December 2019** at **9.30 am**.

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

Members of the public who wish to ask a question or speak on an agenda item are requested to notify the committee clerk 24 hours in advance of the meeting and arrive at least 15 minutes before the start of the meeting. This is to allow time for the Committee Chair to rearrange the order of items on the agenda for the convenience of members of the public. Further information on the procedure for public speaking can be obtained from Democratic Services, Tel: 01263 516047, Email: [matthew.stembrowicz@north-norfolk.gov.uk](mailto:matthew.stembrowicz@north-norfolk.gov.uk).

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so must inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed.

Please note that Committee members will be given priority to speak during the debate of agenda items

**Emma Denny**  
**Democratic Services Manager**

**To:** Mr T Adams, Mr H Blathwayt, Mr N Dixon, Mrs W Fredericks, Mr P Heinrich, Mr N Housden, Mr G Mancini-Boyle, Mr N Pearce, Miss L Shires, Mrs E Spagnola, Mr J Toye and Mr A Varley

All other Members of the Council for information.  
Members of the Management Team, appropriate Officers, Press and Public



**If you have any special requirements in order  
to attend this meeting, please let us know in advance**  
If you would like any document in large print, audio, Braille, alternative format or in  
a different language please contact us

**Corporate Directors:** Nick Baker and Steve Blatch  
**Tel** 01263 513811 **Fax** 01263 515042 **Minicom** 01263 516005  
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## A G E N D A

**1. TO RECEIVE APOLOGIES FOR ABSENCE**

**2. SUBSTITUTES**

**3. PUBLIC QUESTIONS & STATEMENTS**

To receive questions / statements from the public, if any.

**4. MINUTES**

1 - 12

To approve as a correct record the minutes of the meeting of the Overview and Scrutiny Committee held on 13<sup>th</sup> November 2019.

**5. ITEMS OF URGENT BUSINESS**

To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B(4)(b) of the Local Government Act 1972.

**6. DECLARATIONS OF INTEREST**

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest.

**7. PETITIONS FROM MEMBERS OF THE PUBLIC**

To consider any petitions received from members of the public.

**8. CONSIDERATION OF ANY MATTER REFERRED TO THE COMMITTEE BY A MEMBER**

To consider any requests made by non-executive Members of the Council, and notified to the Monitoring Officer with seven clear working days' notice, to include an item on the agenda of the Overview and Scrutiny Committee.

**9. RESPONSES OF THE COUNCIL OR THE CABINET TO THE COMMITTEE'S REPORTS OR RECOMMENDATIONS**

To consider any responses of the Council or the Cabinet to the Committee's reports or recommendations:

## 10. MEDIUM TERM FINANCIAL STRATEGY – 2020/21 TO 2023/24

13 - 60

**Summary:** This report presents an updated Medium Term Financial Strategy (MTFS) for the period 2020/21 to 2023/24. The strategy has been updated to support the Corporate Plan for the period 2019 to 2022.

**Options considered:** The MTFS has been refreshed in the year and provides an updated financial projection in support of the 2020/21 budget process.

**Conclusions:** The financial position for 2020/21 is currently showing a small surplus with deficits in future years. The MTFS identifies the key themes and priorities for the Council in seeking to reduce the forecast budget gap.

**Recommendations:** **It is recommended that:**

1. **Members consider and note:**
  - a) **The current high level financial forecast for the period 2020/21 to 2023/24;**
  - b) **The current capital funding forecasts;**
2. **Members consider and recommend to Full Council:**
  - a) **The revised reserves statement as included at Appendix 2 to the financial strategy.**

**Reasons for**

**Recommendations:** To refresh the Medium Term Financial Strategy in line with the Corporate Plan and to inform the detailed budget work for 2020/21.

### **LIST OF BACKGROUND PAPERS AS REQUIRED BY LAW**

*(Papers relied on to write the report, which do not contain exempt information and which are not published elsewhere)*  
2019/20 Budget report and in year budget monitoring reports.

Cabinet Member(s)  
Cllr Eric Seward

Ward(s) affected  
All

Contact Officer, telephone number and email: Duncan Ellis, Head of Finance and Assets, 01263 516330, [duncan.ellis@north-norfolk.gov.uk](mailto:duncan.ellis@north-norfolk.gov.uk)

**11. TREASURY MANAGEMENT HALF YEARLY REPORT 2019/20**

61 - 70

**Summary:** This report sets out the Treasury Management activities actually undertaken during the first half of the 2019/20 Financial Year compared with the Treasury Management Strategy for the year.

**Options Considered:** This report must be prepared to ensure the Council complies with the CIPFA Treasury Management and Prudential Codes.

**Conclusions:** Treasury activities for the half year have been carried out in accordance with the CIPFA Code and the Council's Treasury Strategy.

**Recommendations:**

- 1. That the Council be asked to RESOLVE that The Treasury Management Half Yearly Report 2019/20 is approved.**

- 2. That the Council be asked to APPROVE changes to the Counterparty Limits.**

**Reasons for Recommendation:** Approval by Council demonstrates compliance with the Codes.

**LIST OF BACKGROUND PAPERS AS REQUIRED BY LAW**

*(Papers relied on to write the report, which do not contain exempt information and which are not published elsewhere)*

Cabinet Member(s)                      Ward(s) affected: All  
Eric Seward

Contact Officer, telephone number and email: Lucy Hume, 01263 516246, [lucy.hume@north-norfolk.gov.uk](mailto:lucy.hume@north-norfolk.gov.uk)

**12. BEACH HUTS & CHALETS MONITORING REPORT**

71 - 72

For the Committee to monitor the outcome of the review/recommendations made by the O&S Beach Huts and Chalets Task & finish Group.

**13. SPLASH LEISURE CENTRE PROJECT UPDATE BRIEFING - DECEMBER 2019**

73 - 78

To receive a briefing on the progress of the Splash Leisure Centre Project.

## WORK PROGRAMMES

- 14. THE CABINET WORK PROGRAMME** 79 - 82
- To note the upcoming Cabinet Work Programme.
- 15. OVERVIEW & SCRUTINY WORK PROGRAMME AND UPDATE** 83 - 88
- To receive an update from the Scrutiny Officer on progress made with topics on its agreed work programme, training updates and to receive any further information which Members may have requested at a previous meeting.
- 16. EXCLUSION OF THE PRESS AND PUBLIC**
- To pass the following resolution, if necessary:
- “That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph \_ of Part I of Schedule 12A (as amended) to the Act.”
- 17. TO CONSIDER ANY EXEMPT MATTERS ARISING FROM CONSIDERATION OF THE PUBLIC BUSINESS OF THE AGENDA**